

Automated Payment Processing

Safe. Convenient. Easy.

We are excited to offer the safety, convenience and ease of Tuition Express®—a payment processing system that allows secure, on-time tuition and fee payments to be made from your bank account.



ELECTRONIC FUNDS TRANSFER AUTHORIZATION

I (we) hereby authorize The Learning Gardens, LLC to initiate debit entries to my (our) checking or savings account, using the information below. I authorize The Learning Gardens Child Development Center to process the monthly tuition, and any other applicable fees in accordance with the terms of The Learning Gardens enrollment agreement and policy manual. Monthly tuition is determined by the classroom(s) in which your child(ren) are enrolled. Half of the tuition will be withdrawn on the 1st of the month. The second half will be withdrawn on the 15th. I will be informed of any changes in tuition rates thirty (30) days prior to the different amount being withdrawn from my account. I further understand that this authorization will remain in full force and effect until a written notice of withdrawal of authorization has been received and acknowledged by The Learning Gardens Child Development Center. All funds transferred under this authorization shall be considered authorized and nonrefundable.

Note: If you already have an ACH Automated Payment Processing form on file with us for a current student, you do not need to complete this form.

Child's Name

Name on bank account

Phone #

Address

City

State

Zip

☐ Checking ☐ Savings

Bank or Credit Union Name

By signing, I am agreeing to the terms stated above.

Authorized Signature (**Must match name on bank account**)

Date

**ATTACH VOIDED CHECK
HERE OR A BANK LETTER/
DOC WITH ROUTING AND
ACCOUNT DETAILS
(DEPOSIT SLIPS NOT ACCEPTED)**

Your Name Any Street, Anytown Tel: (001) 555-0000		0001
DATE _____		
PAY TO THE ORDER OF _____		\$
		/ 100 DOLLARS  Security features Included. Details on back.
 Savings Bank Any Street, Anytown Tel: (001) 555-5555		
RE _____		MP
123456789	000123456789	0001
ROUTING NUMBER	ACCOUNT NUMBER	CHECK NUMBER